



*MCHCD provides a hospital and fosters leadership, advocacy and collaboration  
for our community health and well-being.*

**TO:** BOARD OF DIRECTORS

**BOD Meeting: 5/14/2026**

**FROM:** Katharine Wylie, Agency Administrator

**Agenda Item 6e)**

**SUBJECT:** STAFF REPORT - DISTRICT WEBSITE POLICY (2026-4)

## **RECOMMENDATION**

It is recommended that the Mendocino Coast Health Care District (MCHCD) Board of Directors **adopt the District Website Policy 2026-4**. This policy establishes formal guidelines for the management, content publication, and administration of the Mendocino Coast Health Care District's official public-facing website, ensuring the website remains a reliable source for public records, meeting materials, and healthcare-related information.

## **BACKGROUND**

The District website serves as the primary digital portal for the community to access information regarding District business, healthcare leadership, and transparency initiatives. Currently, the District lacks a formalized, written policy governing the specific roles and responsibilities associated with web content management.

The proposed policy defines the "District website" as all digital content under the District's domain, and establishes who may post to the website and what content is allowable.

## **FISCAL IMPACT**

Anticipated to be de minimis.

## **LEGAL & REGULATORY COMPLIANCE**

The District Website Policy has been drafted to ensure the Mendocino Coast Health Care District remains in compliance with state and federal regulations governing public agency digital presence.