



REGULAR MEETING OF THE BOARD OF DIRECTORS
MENDOCINO COAST HEALTH CARE DISTRICT
MINUTES

Thursday, November 13, 2025, at 5 PM
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

CONDUCT OF BUSINESS

1. CALL THE MEETING TO ORDER

Chair Garza called the meeting to order at 5 p.m.

Director's Present: Chair Paul Garza, Jr. Vice Chair Jan McGourty
 Secretary Susan Savage Treasurer Lynn Finley

A quorum of the Board was present.

Management Team: Agency Administrator Katharine Wylie
 Chief Financial Officer Wayne Allen
 Consultant Donna Huntington, Building-RX Construction Representative
 Clerk of the Board Sasha Amiri

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Chair Garza called for public comment. Seeing no one come forward, he closed public comment.

3. BOARD MEMBER APPOINTMENT

3a) Discussion and Possible Action to Appoint MCHCD Board Member to a Vacant Board Seat, for a Term that Expires Upon Election Certification After the 11/3/26 General Election.

Chair Garza stated that Gabriel Maroney had removed himself from consideration, so there were only two candidates left, Mikael Blaisdell and Emily Strachan. Each candidate was given 3 minutes to introduce themselves.

Chair Garza called for public comment.

Gabriel Maroney and Malcolm MacDonald provided general comments regarding the election.

Seeing no further comment, Chair Garza closed public comments.

Motion: Secretary Savage made a motion to appoint Mr. Blaisdell. Motion was seconded by Chair Garza. The motion was approved by a 3 Yes/ 1 abstain - vote.

Mr. Blaisdell was sworn in and seated with the Board, but unable to vote until the appropriate forms have been filed with the County Clerk's office.

4. REPORTS

4a) Receive and File November 2025 Board Chair's Report.

Chair Garza reported on his written report and provided updates on general matters of interest to the District.

4b) Receive November 2025 Building-Rx Seismic Construction Representative Project Update.

Consultant Huntingdale provided a report and update on construction matters.

Vice Chair McGourty requested a one-page document listing the timelines and dates separated by milestones. Agency Administrator Wylie suggested that McGourty work with her and Donna to find out what works best for her.

4c) Receive Update on the Rural Health Transformation Program.

CFO Allen and Agency Administrator Wylie provided an update and fielded inquiry from the Board and public.

Chair Garza suggested a possible future special meeting to discuss this one topic to address concerns from the Board and public.

4d) Receive Debt Financing Update from Wulff-Hansen Consultants.

CFO Allen provided an update.

4e) Receive Audit update for Fiscal Years 2020/21, 2021/22, 2022/23, 2023/24, 2024/25.

CFO Allen provided an update and fielded inquiry from the Board.

Agency Administrator Wylie confirmed that the 2021 audit has been completed. The auditors requested more information for years 22-25 and the expectation was to have unqualified audits.

4f) Receive and File November 2025 Agency Administrator's Report.

Administrator Wylie provided updates on general matters of the District and fielded inquiry from the Board.

Chair Garza called for public comment.

Malcolm McDonald provided general comments regarding the reports provided.

5. NEW BUSINESS

5a) Receive and Accept Check Register; Actual vs. Budget; Treasury Bill Inventory Portfolio; Summary of Cash Balances reports, dated November 2025, and Consider a Recommendation for Approval.

CFO Allen and Finance Chair Finley provided a brief report and discussion commenced amongst the Board.

Chair Garza called for public comment.

Malcolm McDonald provided general comments regarding the item.

Seeing no further comment, Chair Garza closed public comments.

Motion: Vice Chair McGourty made a motion to approve Check Register; Actual vs. Budget; Treasury Bill Inventory Portfolio; Summary of Cash Balances reports, dated November. Motion was seconded by Treasurer Finley. The motion was approved by a 4 Yes/0 No – vote.

5b) Receive and Consider Recommendation for Approval of a Minor Revision of Policy 11, Disposition of District-Owned Surplus/Obsolete Equipment and Supplies to the MCHCD Board.

Administrator Wylie provided a brief report and fielded inquiry from the Board.

Malcolm McDonald provided general comments regarding the item.

Seeing no further comment, Chair Garza closed public comments.

Motion: Vice Chair McGourty made a motion to approve a Minor Revision of Policy 11, Disposition of District-Owned Surplus/Obsolete Equipment and Supplies to the MCHCD Board. Motion was seconded by Treasurer Finley. The motion was approved by a 4 Yes/0 No – vote.

5c) Discussion of Future Modernization and Financing Priorities. (Informational item only)

Director Savage provided a brief report and discussion commenced amongst the Board.

6. CONSENT CALENDAR

6a) Draft Minutes of the 10/23/2025 Regular meeting

Chair Garza called for public comment. Seeing no one come forward, he closed public comment.

Motion: Treasurer Finley made a motion to approve the Draft Minutes of the 10/23/2025 Regular meeting. Motion was seconded by Vice Chair McGourty. The motion was approved by a 4 Yes/0 No – vote.

7. COMMENTS FROM THE BOARD

The next board meeting will be held on December 18 at 5pm.

8. ADJOURNMENT

Seeing no further business, Chair Garza adjourned the meeting at 7:34 p.m.

Respectfully Submitted,

S. Amiri

Sasha Amiri, Board Clerk