



TO: MCHCD BOARD **Board Meeting: 5/22/2025**
FROM: Kathy Wylie, Agency Administrator **Item: 4e)**
SUBJECT: *Staff Report - Finance Committee*

Meeting Summary

The committee met on Wednesday, 5/14/25 at 1:00 pm with Committee Members Finley and Savage present.

The committee approved their meeting minutes of 4/30/25 as distributed.

Under New Business, the committee reviewed the proposed Finance Committee Board Policy 14, suggested some minor edits, and agreed to recommend approval of the revised Finance Committee Policy that you will see later in this Board agenda.

Two non-agendized items were discussed, because the information was not available at the time of agenda posting:

Agency Administrator Wylie shared the Devenney Hourly Contract proposal, along with comments from Board Counsel Steele.

CFO Allen shared some possible funding mechanism for hospital seismic retrofit/modernization with the committee.

The meeting ended at 4:10 p.m. The next meeting is scheduled for May 28, 2025, at 4:30 p.m., when the committee will review a draft Board budget for the 2025–2026 fiscal year.

Draft Minutes of the 5/14/25 meeting are attached.



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for our community health and well-being.*

SPECIAL MEETING OF THE FINANCE COMMITTEE
MENDOCINO COAST HEALTH CARE DISTRICT
MINUTES

Wednesday, May 14, 2025, at 3:30 PM
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

1. CALL MEETING TO ORDER

Committee Chair Finley called the meeting to order at 3:30 p.m.

This meeting was held in-person and by teleconference in accordance with the Brown Act.

Committee Members Present:

Chair Lynn Finley

Susan Savage.

A quorum of the Committee was present.

Management Team: Agency Administrator Katharine Wylie
 Chief Financial Officer Wayne Allen
 Clerk of the Board Norma I. Alley, MMC

2. PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Committee Chair Finley called for public comment.

Malcolm Macdonald commented on the meeting time, and the Measure C Board liaison.

Seeing no one else come forward, she closed public comment.

3. CONSENT CALENDAR

3a) Draft Minutes of the 4/30/2025 Regular Committee Meeting.

Committee Chair Finley called for public comment.

Seeing no one come forward, she closed public comment.



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Motion: Director Savage made a motion to approve the Consent Calendar. Chair Finley seconded. The motion was approved by a 2 Yes/0 No vote.

4. REGULAR CALENDAR

4a) Review and consider the Finance Committee Policy recommendation to the MCHCD Board

The committee reviewed the draft Finance Committee Policy recommendation, made minor edits, and approved it for submission to the MCHCD Board, with the committee's recommendation for approval..

Committee Chair Finley called for public comment.

Malcolm Macdonald provided general comments on the Policy.

Seeing no further comments, Committee Chair Finley closed public comments.

Agency Administrator Wylie shared the Devenney Hourly contract proposal, and Board Counsel's comments, which became available after the publishing of the meeting agenda. Since the item was not agendized, this item was information only - no discussion or action was taken on the Contract proposal.

CFO Allen shared some preliminary thoughts on possible financing mechanisms for a hospital retrofit/modernization project. Since the item was not agendized, this item was information only - no discussion or action was taken.

The committee will consider a draft Board budget for the 2025-2026 Fiscal year at their next meeting on May 28, 2025.

5. ADJOURNMENT

Seeing no further business, Committee Chair Finley adjourned the meeting at 4:10 p.m.

Respectfully Submitted,

Katharine D. Wylie
Agency Administrator