





*MCHCD provides a hospital and fosters leadership, advocacy and collaboration  
for our community health and well-being.*

#### **4. NEW BUSINESS**

##### **4a) Review a draft Request for Proposal (RFP), Request for Qualifications (RFQ) and Statement of Qualifications (SOQ) processes.**

Agency Administrator Wylie introduced the item, and the meeting participants: Kyle Brooks, Senior Project Manager, Office of Design and Construction - Adventist Health; Donna Huntingdale, Professional Engineer and President, and Lisa Lazier, Business Development - Building RX; Kim Pacheco, Structural Engineer and Principal - John A. Martin & Associates.

Kyle Brooks reviewed the RFP process for the MTCAP work. Engineers Huntingdale and Pacheco helped the committee to further understand the MTCAP work sequence. The committee discussed the importance of having a district construction representative and discussed recommending that the board hire a Civil Engineer as a Board Representative to help guide potential retrofit and modernization projects.

Chair McGourty called for public comment.  
Seeing no one come forward, Chair McGourty closed public comments.

**Motion:** A motion to recommend the use of an engineering consultant to the Board was approved.  
by a 3 Yes/0 No consensus vote.

##### **4b) Continue discussion on Hospital Seismic Retrofit Decision Tree for the Mendocino Coast Adventist Health Hospital facilities building options, Committee Chair McGourty.**

Chair McGourty introduced the item. The committee discussed questions about Scope of work descriptions, Insurance coverage, and identifying an Engineering vendor.

#### **6. ADJOURNMENT**

Seeing no further business, Chair McGourty adjourned the meeting at 2:21 p.m.  
Respectfully Submitted,

Katharine D. Wylie, Agency Administrator