



## NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

### MENDOCINO COAST HEALTH CARE DISTRICT

Thursday, April 24, 2025 - 5:00 PM

Redwoods Room, Adventist Health Mendocino Coast Hospital Campus  
700 River Drive, Fort Bragg, CA.

Supporting documentation for this agenda is available on the website at: <https://www.MendocinoChCd.gov>. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the District at 707-962-3175 at least 72 hours prior to the meeting. This Board Meeting is being held in person and via Zoom, in accordance with the Brown Act. **If you plan to access the meeting via Zoom**, please contact the District via email at [info@mendocinochcd.gov](mailto:info@mendocinochcd.gov) not later than 9:00 am on the day of the meeting to request a Zoom link, which will be provided to you shortly before the meeting starts.

### CONDUCT OF BUSINESS

#### 1. CALL MEETING TO ORDER

1a) Roll Call: Paul Garza Jr. (Chair), Jan McGourty (Vice Chair), Susan Savage (Secretary), Lynn Finley (Treasurer), Paul Katzeff (Member).

#### 2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board. Time is limited to 5 minutes per speaker with a 20-minute total time limit for public comments. No action or discussion shall be taken on any item presented except that the Board may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters pertaining to the Board may be scheduled for discussion at a future meeting or referred to staff for clarification or a report, at the pleasure of the Board. If general public comment exceeds the 20 minute time limit, members of the public who have not had the opportunity to speak on items not on this agenda will have the opportunity to do so after the business on the agenda is concluded, at the discretion of the Chair. Members of the public may send email to the board at: [info@mendocinochcd.gov](mailto:info@mendocinochcd.gov) or leave a phone message at (707) 962-3175. The Board Chair may mute or remove anyone disrupting the meeting with inappropriate behavior. The meeting will conclude at 8:00pm. Any unfinished business will be carried over to a subsequent meeting.



### 3. CONSENT CALENDAR

The Consent Calendar will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

#### ITEMS RECOMMENDED FOR APPROVAL:

3a) *Draft Minutes of the 3/27/2025 Regular meeting.*

3b) *Accept Association of California Healthcare Districts dues proposal for membership, in the amount of \$1,140.*

#### **Public Comment**

### 4. REPORTS

4a) Receive and file April 2025 MCHCD Board Chair's Report - Paul Garza Jr.  
Recommended Action: None. This item is for information only.

Attachments: *April 2025 MCHCD Board Chair's Report.*

4b) Receive and file April 2025 Adventist Health Mendocino Coast Hospital Facilities report - Peter Johnston, Adventist Health Facilities Manager.  
Recommended Action: None. This item is for information only.

4c) Receive and file Standing Planning Committee Report - Jan McGourty, Committee Chair.  
Recommended Action: None. This item is for information only.

4d) Receive and file ad hoc Thrift store Committee Report - Paul Katzeff, Susan Savage.  
Recommended Action: None. This item is for information only.

4e) Receive and file March 2025 Agency Administrator's Report - Katharine Wylie.  
Recommended Action: None. This item is for information only.

Attachments: *April 2025 Agency Administrator's Report.*

#### **Public Comment**

### 5. NEW BUSINESS

5a) Receive and file Check Register Report - 3/31/25; Actual vs. Budget Report - 3/31/25; Treasury Bill Inventory Portfolio - 3/31/25; and Summary of Cash Balances - 3/31/25 - CFO Wayne Allen.



Recommended Action: Accept and file Check Register Report - 3/31/25; Actual vs. Budget Report - 3/31/25; Treasury Bill Inventory Portfolio - 3/31/25; and Summary of Cash Balances - 3/31/25.

Attachments: *Check Register Report - 3/31/25; Actual vs. Budget Report - 3/31/25; Treasury Bill Inventory Portfolio - 3/31/25; and Summary of Cash Balances - 3/31/25.*

### **Public Comment**

5b) Consider approval of New York Stock and Bond LLC offer to purchase SunLife stock in the amount of \$34,151.

Recommended action: Accept offer to purchase stock and authorize staff to complete transaction.

Attachments: *Sunlife.Offertopurchase.stock.pdf*

### **Public Comment**

5c) Consider Ballot for a Local Area Formation Commission (LAFCO) alternate member candidate election.

Recommended action: Determine an alternate member to the LAFCO board, and direct Agency Administrator to submit ballot.

Attachments: *2025 Alternate Special District Ballot Memo.pdf*

### **Public Comment**

## **6. COMMENTS FROM THE BOARD**

### **7. ADJOURNMENT**

The next Regular Meeting of the Board will be held on May 22, 2025, at 5:00 pm, at the Redwoods Room, 700 River Drive, Adventist Health Mendocino Coast Hospital, Fort Bragg, Ca.

Dated: April 21, 2025

*Katharine D. Wylie*

Katharine D. Wylie  
MCHCD Agency Administrator