



*MCHCD provides a hospital and fosters leadership, advocacy and collaboration
for our community health and well-being.*

Standing Planning Advisory Committee Policy 2025-15 May 22, 2025

Definition

The Planning Advisory Committee is a standing committee of the Mendocino Coast Health Care District (MCHCD), established in the Board Bylaws to support the MCHCD Board in developing informed recommendations regarding the future of the District's hospital facility, especially in relation to seismic compliance, infrastructure modernization, and long-term strategic facility planning. The Committee operates in accordance with MCHCD Bylaws and is subject to the Ralph M. Brown Act.

Purpose

The Planning Committee will:

- Explore the legal and financial implications of a seismic retrofit of the hospital;
- Collaborate with Adventist Health to develop facility retrofit and modernization plans and evaluate financing options;
- Prioritize understanding of capital expenditures, building maintenance costs, and their impact on District finances;
- Perform oversight consistent with lease terms between Adventist Health and the District;
- Consult with staff and qualified community members to review hospital plans and suggest strategies for efficiency and cost savings;
- Engage in preliminary community discussions to evaluate potential facility models, including their associated costs and impacts;
- Develop a timeline and framework for seismic retrofit and/or modernization completion by the 2030 state deadline;
- Develop and Implement the Board's strategic facilities plan;
- Share progress and report findings and recommendations to the MCHCD Board and community.

Membership and Structure

The Planning Advisory Committee shall be chaired by the Board Vice-Chair. Membership shall include two Board members and up to six members of the public with relevant expertise or interest in public finance, healthcare, or governance. Members shall be appointed by the Board Chair with ratification by the full Board at a publicly noticed meeting.

The Committee shall meet at least quarterly, or more often as necessary, and shall report to



the Board following each meeting. The District Manager or consultant, and/or Chief Financial Officer shall serve as staff support. Compliance

Reporting and Compliance

The Planning Advisory Committee serves in an advisory capacity only and holds no decision-making authority. The Committee is subject to the notice, agenda, and open meeting requirements of the Ralph M. Brown Act. All recommendations shall be forwarded to the full Board for consideration and possible action.

Issues involving Adventist Health business intelligence must be addressed at the staff-to-staff level to preserve Adventist Health’s confidentiality and prevent Brown Act violations.

Minutes of all meetings shall be maintained and included in subsequent Board packets.

Approval Signatures:

Paul Garza Jr., Chair

Susan Savage, Secretary