



shall show the meeting time and place, the names of Directors present, and a statement of the vote of the Directors on all motions and resolutions;

- The official record of resolutions, correspondence, actions, or orders passed or adopted by the Board are maintained in the records of the District;
- The official record of all correspondence and financial reports are maintained in the records of the District;
- That appropriate notices are provided in accordance with these Bylaws or as required by law; and,
- That all duties incident to the office and such other duties as prescribed by the Board are completed.

Treasurer.

The Treasurer shall perform oversight to ensure that:

- In conjunction with the Chief Financial Officer and the General Manager, present an annual fiscal year budget (July 1 to June 30), to the Board for adoption at the June meeting each year.
- there is accurate accounting of the District funds;
- s/he acts as Board liaison with the Measure C Standing committee; and,
- all duties incident to the office and such other duties as prescribed by the Board shall be carried out.

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Section 8. Board Meetings.

Regular meetings of the Board shall be set by Resolution. Regular meetings of the Board shall be held at 700 River Drive, Redwoods Room, Adventist Health Mendocino Coast Hospital, Fort Bragg, Ca., unless an alternate location is specified by action of the Board. Special meetings shall be held within the jurisdiction of the District, or another location permitted by law, as specified in the Notice and Call of the Special meeting.

Meetings of the Board shall be open and public, except as allowed to be closed by law. Persons shall be permitted to attend any portion of a meeting, except a closed session. The Board or the Board Secretary as applicable may adjourn or cancel a meeting as provided in the Brown Act. The Board has adopted the use of Robert's Rules of Order as modified for small groups for the conduct of all meetings. When feasible, remote online access for meeting attendance by the public will be provided.

A quorum of the Board shall not discuss the business of the District directly, serially or through an intermediary, except at a properly noticed public meeting. A quorum of the Board may discuss the time, place and agenda for a meeting at any time. Two members of the Board (but not a standing committee) may discuss District business at any time.

Section 9. Board Compensation and Benefits

Members of the Board of Directors shall serve without compensation and are entitled to stipends for Directors' attendance at regular Board meetings, special Board meetings, and