



REGULAR MEETING OF THE BOARD OF DIRECTORS
MENDOCINO COAST HEALTH CARE DISTRICT
MINUTES

Thursday, March 27, 2025, at 5:00 PM
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

CONDUCT OF BUSINESS

1. CALL THE MEETING TO ORDER

Chair Garza called the meeting to order at 5:05 p.m.

This meeting was held in-person and by teleconference in accordance with the Brown Act.

Directors Present:	Chair Paul Garza, Jr.	Vice Chair Jan McGourty
	Secretary Susan Savage	Treasurer Lynn Finley
	Paul Katzeff	

A quorum of the Board was present.

Management Team:	Agency Administrator Katharine Wylie
	Chief Financial Officer Wayne Allen
	District Legal Counsel Craig Steele
	Clerk of the Board Norma I. Alley, MMC

4. REPORTS

This item was heard out of order.

4d) Receive and file February 2025 Agency Administrator's Report

Administrator Wylie provided updates on general matters of Measure C Committee roles and responsibilities and fielded inquiry from the Board. District Legal Counsel Steele concurred with the staff report.

Chair Garza called for public comment.

Malcolm Macdonald provided general comments regarding the presentation.

Seeing no further comments, Chair Garza closed public comment.

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

This item was heard out of order.

Secretary Savage read a statement and an apology on behalf of the Board into the record regarding a Public Records Act request submitted by Malcolm Macdonald.

Chair Garza called for public comment. Seeing no one come forward, he closed public comment.

3. CONSENT CALENDAR

3a) Draft Minutes of the 2/27/2025 Regular meeting

3b) Letter in support of CDFA Farm To Community Food Hubs Grant application

Director Katzeff provided brief comments regarding the letter supporting the grant application.

Chair Garza called for public comment. Seeing no one come forward, he closed public comment.

Motion: Vice Chair McGourty made a motion to approve the Consent Calendar. Motion was seconded by Secretary Savage. The motion was approved by a 5 Yes/0 No vote.

4. REPORTS

4a) Receive and file February 2025 MCHCD Chair's Report

Chair Garza reported on his written report and provided updates on general matters of interest to the District.

4b) Receive and file Standing Planning Committee Report

Committee Chair McGourty provided a brief report and fielded inquiry from the Board.

4c) Receive and file ad hoc Thrift Shop Committee Report

Committee Members Katzeff and Savage provided a brief report and fielded inquiry from the Board.

4d) Receive and file February 2025 Agency Administrator's Report

Administrator Wylie provided updates on general matters of the District and fielded inquiry from the Board.

Chair Garza called for public comment.

Terry Ramos provided general comments regarding the presentation.

Malcolm Macdonald provided general comments regarding the presentation.

Seeing no further comments, Chair Garza closed public comment.

General discussion commenced amongst the Board. The Board directed staff to draft a letter to the Legislation opposing the Legislative resolution restricting funding for medical agencies.

5. NEW BUSINESS

5a) Receive and file Check Register Report - 2/28/25; Actual vs. Budget Report - 2/28/25; Treasury Bill Inventory Portfolio - 2/28/25; and Summary of Cash Balances - 2/28/25

Chief Financial Officer Allen summarized his written report.

Chair Garza called for public comment.

Malcolm Macdonald provided general comments regarding the presentation.

Seeing no further comments, Chair Garza closed public comments.

Motion: Treasurer Finley made a motion to accept, receive, and file the financial reports. Motion was seconded by Secretary Savage. The motion was approved by a 5 Yes/0 No vote.

5b) Receive and consider approval of the BETA Risk Management Authority Liability Renewal quote, dated 3/20/25

Chair Garza, Administrator Wylie, and Chief Financial Officer Allen summarized the written report.

Chair Garza called for public comment. Seeing no one come forward, he closed public comment.

Motion: Chair Garza made a motion to approve the renewal quote. Motion was seconded by Director Katzeff. The motion was approved by a 5 Yes/0 No vote.

5c) Receive and consider approval of contract amendments for Chartis Services in the amount of \$25,000, dated 3/10/2025

Chair Garza provided a brief report.

Chair Garza called for public comment. Seeing no one come forward, he closed public comment.

Motion: Vice Chair McGourty made a motion to approve the Chartis Services contract amendments. Motion was seconded by Treasurer Finley. The motion was approved by a 5 Yes/0 No vote.

5d) Receive and consider approval of the Regional Government Services contract amendment for Administrative Services, dated 3/24/25

Chair Garza provided a brief report and Regional Government Services Executive Director Sophia Selivanoff fielded inquiry from the Board.

Chair Garza called for public comment.

Linda Williams provided general comments regarding the presentation.

Terry Ramos provided general comments regarding the presentation.

Gabriel Maroney provided general comments regarding the presentation.

Seeing no further comments, Chair Garza closed public comment.

Motion: Secretary Savage made a motion to approve the Regional Government Services contract amendment. Motion was seconded by Vice Chair McGourty. The motion was approved by a 5 Yes/0 No vote.

6. COMMENTS FROM THE BOARD

Vice Chair McGourty updated the Board on progress of the Neva-Canon Room to be a location for future Board Meetings to be held.

7. ADJOURNMENT

Seeing no further business, Chair Garza adjourned the meeting at 6:52 p.m.

Respectfully Submitted,

Norma I. Alley, MMC, Clerk of the Board