

NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS

MENDOCINO COAST HEALTH CARE DISTRICT

Thursday, April 25, 2024 - 5:00 PM

Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

Supporting documentation for this agenda is available on the website at:

<https://www.mchcd.org>

Agenda Item 6b), 7b) and 7c) were not available at the time of posting, and will be forwarded to the board and posted on the district's website as soon as possible.

Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the District at 707-937-3089 at least 72 hours prior to the meeting. The Board reserves the right to maintain meeting decorum, mute or remove a member of the public for inappropriate behavior which is disruptive. This Board Meeting is being held in person. Meeting attendees may also join virtually using the Zoom link below. See Attachment A for other links and phone numbers to access this meeting.

Join Zoom Meeting:

<https://zoom.us/j/9210401893?pwd=SE9PY1JBNUZvSEVIY0tYNm9iTDhhdz09&omn=97347972878>

Meeting ID: 921 040 1893

Passcode: 634678

CONDUCT OF BUSINESS

1. Board Director Candidate Interviews

The Board of Directors interview of three candidates: Chris Hart, Gabriel Maroney and Anna Stockel.

Recommendation - Interview candidates and select a candidate to fill vacant board seat.

Attachments: *Chris Hart Resume and Letter of Interest; Gabriel Maroney Resume and Letter of Interest; Anna Stockel Resume and Letter of Interest.*

2. 6:00 pm. CLOSED SESSION GC § 54956.9(d)(1): CONFERENCE WITH LEGAL COUNSEL— Existing Litigation (1 matter).

2a) Public Comment on Closed Session.

2b) Adjourn to Closed Session

2c) Report out on Closed Session

3. OPEN SESSION

3a) Roll Call: Paul Garza Jr. (Chair), Paul Katzeff (Vice Chair), Susan Savage (Secretary), Sara Spring (Treasurer).

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board. Time is limited to 3 minutes per speaker with a 20-minute total time limit for all public comments. No action or discussion shall be taken on any item presented except that the Board may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters pertaining to the Board may be scheduled for discussion at a future meeting or referred to staff for clarification or a report, at the pleasure of the Board. If general public comment exceeds the 20 minute time limit, members of the public who have not had the opportunity to speak on items not on this agenda will have the opportunity to do so after the business on the agenda is concluded.

5. REPORTS

5a) Judy Leach, President, Adventist Health Mendocino Coast Hospital
Recommended Action: None. This item is for information only.

5b) Board Chair's Report - Paul Garza Jr.
Recommended Action: None. This item is for information only.

5c) Agency Administrator's Report - Katharine Wylie, MS Ed
Recommended Action: None. This item is for information only.

Attachments: *Agency Administrator's Report, 4/25/2024*

6. CONSENT CALENDAR

The Consent Calendar will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

6a) Minutes of the March 28, 2024, Regular Meeting.
Attachments: *March 28, 2024. Regular Meeting Minutes*

6b) Minutes of the April 10, 2024 Special Meeting.
Attachments: *April 10, 2024, Special Meeting Minutes*

6c) Change May 2024 Regular Board of Directors meeting date to May 23, 2024.
Attachments: *Email from M. Brown*

7. REGULAR CALENDAR

7a) Receive Seismic Compliance Team Progress Report and update on community meetings, Robin Garrity, Props & Measures.
Recommended Action: None. This item is for information only.

Attachments: *Seismic Consultant Report, 4/22/24*

7b) Consideration and approval of the Measure C committee recommended Fund cash receipts and disbursements record, Measure C Chair Jim Hurst.
Recommended Action - Approve the Measure C committee recommended Fund cash receipts and disbursements record and authorize the transfer of district funds.

Attachments: *Measure.C.Fund.cash.disbursements.receipts.04-30-2024.pdf*

7c) Consideration and approval of the Measure C committee recommended 4/17/24 Adventist Health Improvements list, Measure C Chair Jim Hurst.
Recommended Action - Approve Measure C committee recommended Items from the 4/17/24 Adventist Health Improvements list and approve transfer of funds.

Attachments: *Measure.C.AHMCrequest.4-17-24.pdf*

7d) Receive Listing of Bank Balances, 4/22/24, and Consider approval of the Warrant list, April 2024, CFO Wayne Allen.
Recommended Action: Consider and approve items on the warrant list.

Attachments: *Listing of Bank Balances, 4/22/24 and Warrant list, April 2024*

7e) Review and Approve Board Policy 3 - Internal Controls Policy, Policy Ad Hoc committee.
Recommended Action: Adopt Board Policy 3 - Internal Controls Policy

Attachments: *Draft Board Policy 3- Internal Controls Policy*

7f) Review and Approve Board Policy 4 - Credit Card Use Policy, Policy Ad Hoc committee.
Recommended Action: Adopt Board Policy 4 - Credit Card Use Policy.

Attachments: *Draft Board Policy 4- Credit Card Use Policy*

7g) Review and Approve Board Policy 8 - Purchasing Policy, Policy Ad Hoc committee.
Recommended Action: Adopt Board Policy 8 -Purchasing Policy.

Attachments: *Draft Board Policy 8- Purchasing Policy*

7h) Review and Approve Board Policy 9 - Accounts Receivable Policy, Policy Ad Hoc committee.
Recommended Action: Adopt Board Policy 9 -Accounts Receivable Policy.

Attachments: *Draft Board Policy 9- Accounts Receivable Policy*

7i) Review and Approve Board Policy 10 - Code of Ethics Policy, Policy Ad Hoc committee.
Recommended Action: Adopt Board Policy 10 - Code of Ethics Policy.

Attachments: *Draft Board Policy 10 - Code of Ethics Policy.*

6. COMMENTS FROM THE BOARD

7. ADJOURNMENT

The next Regular Meeting of the Board will be held on May _____, 2024, at 6:00 pm, at the Redwoods Room, 700 River Drive, Adventist Health Mendocino Coast Hospital, Fort Bragg, Ca.

Dated: March 25, 2024



Katharine Wylie, MS Ed
Agency Administrator, MCHCD