



MCHCD Advisory Planning Committee Scope of Work

Presented to Committee on 3/24/25 and to MCHCD Board on 3/27/25

- Explore Legal and Financial Implications of Seismic Retrofit of the Hospital
- Achieve Brown Act Compliance
- Make recommendations to the MCHCD Board

All Planning committee work is advisory-only to the Board. Committee and Board involvement in business planning must be structured to adhere to public meeting requirements under the Brown Act and applicable law. Issues involving Adventist Health business intelligence should first occur at a staff-to-staff level to maintain Adventist Health business confidentiality and avoid Brown Act compliance issues.

The Planning Committee will:

Prioritize understanding capital expenditures and building maintenance costs;

Perform proper financial oversight, defined in the lease agreement between Adventist Health and the District;

Collaborate with Adventist Health to develop facility retrofit and modernization plans with financing options;

Focus on consultation by engaging staff and qualified community members in reviewing hospital plans and providing suggestions for efficiency and cost savings;

Conduct preliminary discussions with the Community to determine potential facility models, including their costs, and the resulting impacts on district finances and the district's capacity to maintain and repair its hospital facilities;

Create a timeline for retrofit/modernization project completion by 2030;

Implement the Board's strategic facilities plan;

Share progress and report findings and information back to the Board and community, with recommendations on how to proceed with facilities seismic retrofit and modernization projects.