



May 15, 2023

Ms. Lee Finney  
Chair of the Board of Directors  
Mendocino Coast Health Care District  
700 River Drive  
Fort Bragg, CA 95437

Project: **Mendocino Coast Healthcare District (#10301) | Operational Plan**  
Project No.: 18000.00

The following is a brief explanation of the HCAI NPC-4D Operational Plan that will be required to be prepared and submitted to the California Department of Health Care Access and Information (HCAI) by January 1, 2024.

The Operational Plan is a key document that outlines how a healthcare facility will operate, in the case of a seismic event, in compliance with HCAI regulations under the NPC-4D program.

The Operational Plan provides a detailed description of the facility's policies and procedures, staffing and training requirements, patient care protocols, and other operational elements necessary to maintain compliance with HCAI regulations. It must be submitted to HCAI for review and approval prior to the facility's opening or major renovation, or, in the case of Mendocino Coast, to continue to operate the critical care areas.

This includes Levels 1-3 areas of the facility, central and sterile supply, dietary, pharmaceutical services, emergency power, water supply, ventilation, and waste disposal.

If you require further clarification, we would be happy to provide it.

Regards,  
**DEVENNEY GROUP LTD.**