



TO: BOARD OF DIRECTORS **BOD Meeting: 07/30/2026**
FROM: Katharine Wylie, Agency Administrator **Item: 5b)**
SUBJECT: AGENCY ADMINISTRATOR REPORT JULY 2026

Seismic Retrofit Update

Board Consultant Dudley Campbell, Chief Operating Officer of the Devenney Group, has submitted a Board report summarizing recent activity on the Seismic Retrofit Project, which is included later in this report.

Audited Financial Statements 2020/21 through 2024/25

The audited Financial Statements for each of the previous five (5) years are completed. The auditor's opinion stated that "the financials present fairly, in all material respects, the financial position of the district". Completion of the five-year audit backlog returns the District to a current audited reporting position and provides a reliable financial baseline for governance, debt compliance, grants, seismic compliance, capital planning, and future financing.

Adventist Health Mendocino Coast News

Therese Courtenay¹ Associate Patient Care Executive, Adventist Health Mendocino Coast Hospital, reports that their new billing system - EPIC - will go live on September 1. This represents a huge undertaking with lots of resources assigned to make sure the roll out is smooth. Adventist Health (parent of Adventist Health Mendocino Coast) is implementing EPIC across all 28 hospitals and 440 clinics in its West Coast/Hawaii network in a single systemwide "big bang" go-live targeted for September 1, 2026. EPIC which will replace Mendocino Coast's current MyAdventistHealth portal with Epic's MyChart, giving patients a continuous record across all AH facilities plus improved billing, scheduling, and messaging, while outside referring providers.

Ms. Courtenay also announced earlier this week that Adventist Health has made the difficult decision to close their Thrift shop in the Boatyard shopping center, effective September 30, 2026. Hospice services will continue uninterrupted. They plan a local outreach program to notify the public.

¹

<https://www.adventisthealth.org/mendocino-coast/news/celebrating-excellence-with-therese-courtenay>

Devenney Group Ltd., Architects | Seismic Compliance Report

SPC4D/NPC4/NPC5 Hospital Seismic Retrofit Project Update

Board of Directors Meeting | July 30, 2026

1. NPC5 Scope of Work — Exterior Infrastructure

The two primary components remain as previously reported:

- **Underground Potable Water Tank:**
One 25,000-gallon underground potable water storage tank located beneath the parking area, including a CMU pump enclosure structure housing the pump assembly.
- **Underground Wastewater Tank:**
One 25,000-gallon underground wastewater tank connecting to the existing City sewer feed along Cypress Street.

2. NPC5 HCAI Review Status (S260368-23-00)

Review status

- HCAI comments received on May 22, 2026.
- Team is currently in process of addressing review comments – Expected resubmittal is prior to November 18, 2026.
- Extension will be requested due to engagement of the tank manufacturer and obtaining updated Geotech report.

3. NPC4 HCAI Review Status (S260264-23-00)

Review status:

- Backcheck was submitted to HCAI on June 24, 2026.
- Backcheck comments received on July 13, 2026
 - Team is currently reviewing the comments and assessing timeframe for resubmittal; targeting no later than October 11, 2026.

4. Geotech Report Amendment — SPC Scope Addition (G260021-23-00)

- HCAI comments on the Geotechnical Report were received on April 26, 2026.
- Geotech Engineer submitted additional services request for addressing the HCAI comments for adding the SPC scope to the report.
 - Add-service is being presented to the Board for their review and approval tonight.
- Comments were related to revising the report to incorporate SPC-4D scope requirements.
- Once add service is approved we will coordinate the resubmission with the group.

5. SPC 4D – MTCAP Submittal — Status and Schedule

- MTCAP HCAI documents are completed and in QC review by Degenkolb. Once QC completes application and plans will be submitted to HCAI for plan review.
 - Targeting submission by August 14, 2026.
 - Copies of submitted drawings will be shared with the Board for their use.

6. City of Fort Bragg Review — Application and Easement

Application Status

- Design Review (DR) and Coastal Development Permit (CDP) applications were submitted to the City on April 28, 2026.
 - Intake comments were received from the third party reviewer on June 25, 2026.
 - Team is addressing comments and resubmitting back to the city within the next two weeks. Waiting on final clarifications from the city on a couple of comments.
- The City has confirmed this project is exempt from CEQA.
- The City is also evaluating whether the DR and CDP process may be handled administratively.
 - This will be determined at the completion of the document review.
- Review timing is still unknown – will provide update at next meeting, if known.

Water Main Utility Easements for City of Fort Bragg

- Additional service agreement for this effort was submitted to the Board for their review and approval.
 - Add-service is being presented to the Board for their review and approval tonight.

— End of Report —

Executive Summary | July 30, 2026 |