



*MCHCD provides a hospital and fosters leadership, advocacy and collaboration
for our community health and well-being.*

SPECIAL MEETING OF THE FINANCE COMMITTEE
MENDOCINO COAST HEALTH CARE DISTRICT
MINUTES

Wednesday, July 23, 2025, at 4:30 PM
Neva Cannon Room, Adventist Health Mendocino Coast Hospital Campus
775 River Drive, Fort Bragg, CA.

1. CALL MEETING TO ORDER

Committee Chair Finley called the meeting to order at 4:39 p.m.

This meeting was held in-person and by teleconference in accordance with the Brown Act.

Committee Members Present:

Chair Lynn Finley

Susan Savage.

A quorum of the Committee was present.

Management Team: Agency Administrator Katharine Wylie
Chief Financial Officer Wayne Allen

2. PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Committee Chair Finley called for public comment.

Seeing no one come forward, she closed public comment.

3. CONSENT CALENDAR

3a) Draft Finance Committee meeting minutes dated 7/16/2025.

Committee Chair Finley called for public comment.

Seeing no one come forward, she closed public comment.

Motion: Director Savage moved to approve the 7/16/25 Finance Committee Minutes as distributed.
Chair Finley seconded. The motion was approved by a 2 Yes/0 No consensus.



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4. REGULAR CALENDAR

4a) Review DZA FY 2024 and 2025 Audit Engagement Letter for District Financial Audits and consider a recommendation for approval to the MCHCD Board

The committee discussed the DZA Engagement letter presented by Chief Financial Officer Allen.

Committee Chair Finley called for public comment. Seeing no one come forward, she closed public comment.

Motion: Director Savage moved to recommend approval of the DZA Audit Engagement letter to the MCHCD Board. Chair Finley seconded. The motion was approved by a 2 Yes/0 No consensus.

4b) Review Mendocino Coast Healthcare Foundation (MCHF) proposal for a Computed Tomography (CT) scanner donation, and consider a recommendation for approval to the MCHCD Board

Mendocino Coast HealthCare Foundation Board Chair Terry Ramos presented a proposal for partial donation of the cost of a CT scanner for use at the Mendocino Coast hospital. He noted that approximately 5000 CT scans/year are currently performed locally.

The Committee discussed the proposal. Mr. Ramos will update the proposal to include consideration of CT Scanner machine maintenance.

Committee Chair Finley called for public comment. Seeing no one come forward, she closed public comment.

Motion: Committee Chair Finley moved to recommend approval of the MCHF proposal for a CT scanner donation, not to exceed \$350,000, to the MCHCD Board. Director Savage seconded. The motion was approved by a 2 Yes/0 No consensus.

Committee Member Savage commented about ongoing financial projections and financing options for seismic retrofit and possible modernization options to come before the board.



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5. ADJOURNMENT

Seeing no further business, Committee Chair Finley adjourned the meeting at 5:31 p.m.

Respectfully Submitted,

Katharine D. Wylie

Katharine D. Wylie
Agency Administrator