



REGULAR MEETING OF THE BOARD OF DIRECTORS  
MENDOCINO COAST HEALTH CARE DISTRICT

**DRAFT** MINUTES

Thursday, July 25, 2024, at 6:00 PM  
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus  
700 River Drive, Fort Bragg, CA.

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**CONDUCT OF BUSINESS**

**1. CALL THE MEETING TO ORDER**

Chair Garza called the meeting to order at 6:00 p.m.

This meeting was held in-person and by teleconference in accordance to the Brown Act.

Directors Present:           Chair Paul Garza, Jr.                           Vice Chair Paul Katzeff (arrived at 6:04 p.m.)  
                                          Secretary Susan Savage                         Jan McGourty

Directors Absent:            Treasurer Sara Spring

A quorum of the Board was present.

Management Team:        Agency Administrator Katharine Wylie  
                                          Chief Financial Officer Wayne Allen  
                                          Clerk of the Board Norma I. Alley, MMC

**2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Malcolm McDonald spoke to respect given to the Board, Chair’s Report, outstanding records request, June community meeting, and the Chair’s Advisory Group meeting.

**3. REPORTS**

**3a) Receive MCHCD Board Chair’s Report**

Chair Garza reported on his written report and fielded inquiry from the Board.

**3b) Receive Seismic Compliance Team Progress Reports**

Props & Measures Chair Robin Garrity provided a report and fielded inquiry from the Board.

### **3c) Receive Mendocino Coast Hospital facility tour Report**

Director McGourty provided a brief report.

### **3d) Receive MCHCD Board Standing Planning Committee Chair's Report**

Vice Chair and Planning Committee Chair Katzeff provided a report.

### **3e) Receive Agency Administrator's Report**

Agency Administrator Wylie reported on her written report and provided updates on general matters of the District.

## **4. CONSENT CALENDAR**

### **4a) Draft Minutes of the 6/27/2024 Regular Meeting.**

### **4b) Draft ad hoc committee assignments change for the remainder of 2024: Replacement of Chair Garza on the Standing Planning Committee with Secretary Savage.**

### **4c) Draft Regular Board Meeting calendar with a date change from 08/29 to 08/22/24.**

Chair Garza called for public comment.

Malcolm MacDonald noted the second was not noted in the motion for Item 5b.

Seeing no further comments, Chair Garza closed public comment.

Motion: Director McGourty made a motion to approve the Consent Calendar with correction to the June 27, 2024, minutes. Motion was seconded by Secretary Savage. The motion was approved by a 4 Yes/0 No/1 Absent (Spring) vote.

## **5. NEW BUSINESS**

### **5a) Receive Operations Expenditures by Vendor Summary Report, FY 2023-24**

Chief Financial Officer Allen provided a report and fielded inquiry from the Board.

Director McGourty requested a column be added noting a description of the purpose of the transaction.

### **5b) Receive Check Register Report, as of 7/22/24**

Chief Financial Officer Allen provided a report and fielded inquiry from the Board.

Director McGourty requested a column be added noting a description of the purpose of the transaction.

Discussion ensued regarding the Measure C funds.

**5c) Receive Treasury Bill Inventory Portfolio as of 7/22/24**

Chief Financial Officer Allen provided a report.

**5d) Receive Summary of Cash Balances as of 7/22/24**

Chief Financial Officer Allen provided a report.

Chair Garza called for public comment.

Malcolm MacDonald provided general comments regarding the presentation.

Seeing no further comments, Chair Garza closed public comment.

**6. COMMENTS FROM THE BOARD**

There were no comments from the Board

**7. ADJOURNMENT**

Seeing no further business, Chair Garza adjourned the meeting at 7:53 p.m.

Respectfully Submitted,



Norma I. Alley, MMC, Clerk of the Board