



NOTICE OF **REGULAR** MEETING OF THE **BOARD OF DIRECTORS**
MENDOCINO COAST HEALTH CARE DISTRICT

Thursday, January 8, 2026 - 5:00 PM
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

Board of Directors

Chair Paul Garza Jr., Vice Chair Jan McGourty
Secretary Susan Savage, Treasurer Lynn Finley, Member-at-Large Mikael Blaisdell

The agenda has been posed in accordance with the Brown Act at this location. Supporting documentation for this agenda is available on the website at: <https://www.MendocinoChCd.gov>.

This Board meeting is being held in person and via Zoom:
<https://zoom.us/j/92120251829?pwd=YUUiLBRwW776K9J56zMLlcGpsbbZYr.1>

REASONABLE ACCOMODATIONS

Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the District at 707-962-3175 at least 72 hours prior to the meeting in accordance with the Brown Act.

1. CALL MEETING TO ORDER

1a) Roll Call

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public are welcome to address the Board on items not listed on the agenda, but within the jurisdiction of the Board. Time is limited to 5 minutes per speaker with a 20-minute total time limit for public comments. No action or discussion shall be taken on any item presented except that the Board may respond to statements made or questions asked, or may ask questions for clarification. All matters of an administrative nature will be referred to staff. All matters pertaining to the Board may be scheduled for discussion at a future meeting or referred to staff for clarification or a report, at the pleasure of the Board. If general public comment exceeds the 20 minute time limit, members of the public who have not had the opportunity to speak on items not on this agenda will have the opportunity to do so after the business on the agenda is concluded, at the discretion of the Chair. Members of the public may send email to the board at: info@mendocinoched.gov or leave a phone message at (707) 962-3175. The Board Chair may mute or remove anyone disrupting the meeting with inappropriate behavior. The meeting will conclude at 8:00pm. Any unfinished business will be carried over to a subsequent meeting.



3. ANNUAL ELECTION OF BOARD OFFICERS FOR 2026 CALENDAR YEAR

3a) Discussion and action to Elect Chair, Vice-Chair, Secretary and Treasurer of the Mendocino Coast Health Care District Board for the 2026 Calendar Year, per Board Bylaws, Section 7, Board Organization - Agency Administrator Wylie.

Recommended Action: Nominate and elect Director _____ as Chair,
Nominate and elect Director _____ as Vice-Chair,
Nominate and elect Director _____ as Secretary,
Nominate and elect Director _____ as Treasurer of the Mendocino Coast Health Care District for the 2026 Calendar year.

Public Comment

4. REPORTS

5:30 pm (Time Certain) 4a) Receive and file Rural Health Transformation update - Richard Riter, Adventist Health North Coast Network CFO.
Recommended Action: None. This item is for information only.

4b) Receive and file January 2026 Board Chair's Report - Paul Garza Jr.
Recommended Action: None. This item is for information only.

Attachments: *January 2026 Board Chair's Report.*

4c) Receive and file January 2026 Agency Administrator's Report - Katharine Wylie
Recommended Action: None. This item is for information only.

Attachments: *January 2026 Agency Administrator's Report.*

Public Comment

5. CONSENT CALENDAR

The Consent Calendar will be acted upon by the Board at one time without discussion. Any Board member may request that any item be removed from the Consent Calendar for individual consideration.

ITEMS RECOMMENDED FOR APPROVAL:

5a) *Draft Minutes of the 11/13/2025 Regular Board meeting.*



Public Comment

6. NEW BUSINESS

6:00 pm (Time Certain) 6a) Receive and consider approval of state-required Hospital Seismic Retrofit Project Schedule with Budget and Cash Flow Projections, and Plan of Finance for retrofit of the Mendocino Coast Hospital Facility - CFO Allen, Agency Administrator Wylie, Peter Johnston - Adventist Health Mendocino Coast Hospital Facilities Manager, Donna Huntingdale - Building-Rx, Dudley Campbell - Devenney Group, and Bud Levine, Roy Nelson & Rob Pankratz - Wulff-Hansen Consultants.

Recommended Action: Approve the Building-Rx Project Schedule with Budget and Cash flow projections, and Wulff-Hansen Consultants' Plan of Finance, for state-required retrofit of the Mendocino Coast Hospital Facility.

Attachments: *Building-Rx Seismic Project Schedule, Building-Rx Budget and Cash flow projections; Wulff-Hansen Plan of finance.*

Public Comment

6b) Receive and consider approval of Request For Proposal (RFP) for the Board's Construction Representative for the Hospital Seismic Retrofit Project.

Recommended Action: Approve the draft Request For Proposal (RFP) for the Board's Construction Representative for the Hospital Seismic Retrofit Project and authorize staff to solicit Construction Representative Proposals.

Attachments: *Draft Request For Proposal for Seismic Retrofit Construction Representative*

Public Comment

6c) Receive and consider approval of an Accounting/Bookkeeping independent contractor services for the 2026 and 2027 Calendar years (Jan 1, 2026 - Dec 31, 2027) - CFO Allen, Agency Administrator Wylie.

Recommended Action: Approve Accounting/Bookkeeping independent contractor for the 2026 and 2027 Calendar years.

Attachments: *Accounting/Bookkeeping proposals from Lutz, Ijaz, WWAT and Noyo Accounting Services Independent Contractors*

Public Comment



6d) Receive and file Check Register; Actual vs. Budget; Treasury Bill Inventory Portfolio; Summary of Cash Balances reports, dated 11/30/25 and 12/31/25, and consider a recommendation for report approval - CFO Wayne Allen and Finance Committee Chair Finley.

Recommended Action: Accept the Check Register; Actual vs. Budget; Treasury Bill Inventory Portfolio; Summary of Cash Balances reports, dated 11/30/25 and 12/31/25.

Attachments: *Check Register; Actual vs. Budget; Treasury Bill Inventory Portfolio; Summary of Cash Balances reports, dated 11/30/25 and 12/31/25.*

Public Comment

6e) Receive and consider adoption of Board Resolution 2026-1 Board Regular Meeting Calendar - Agency Administrator Wylie.

Recommended Action: Adopt Board Resolution 2026-1 Board Regular Meeting Calendar.

Attachments: *Draft Board Resolution 2026-1 Board Regular Meeting Calendar.*

Public Comment

6f) Receive and consider adoption of Board Resolution 2026-2 to appoint Board Regular Standing Committee Assignments - Agency Administrator Wylie.

Recommended Action: Adopt Board Resolution 2026-2 to appoint Board Regular Standing Committee Assignments.

Attachments: *Draft Board Resolution 2026-2 Board Regular Standing Committee Assignments.*

Public Comment

6g) Receive and consider adoption of Board Resolution 2026-3 Tri-Counties Bank Signature Authorization, addition of 2026 Board President, Secretary and Treasurer - Agency Administrator Wylie.

Recommended Action: Adopt Board Resolution 2026-3 Tri-Counties Bank Signature Authorization - Agency Administrator Wylie.

Attachments: *Board Resolution 2026-3 Tri-Counties Bank Signature Authorization.*



Public Comment

6h) Receive and consider adoption of Board Resolution 2026-4 LAIF (Local Agency Investment Fund) Signature Authorization, addition of 2026 Board President, Secretary and Treasurer - Agency Administrator Wylie.

Recommended Action: Adopt Board Resolution 2026 4 LAIF (Local Agency Investment Fund) Signature Authorization - Agency Administrator Wylie.

Attachments: *Board Resolution 2026-4 LAIF (Local Agency Investment Fund) Signature Authorization.*

Public Comment

7. COMMENTS FROM THE BOARD

8. ADJOURNMENT

The next Regular meeting of the Board will be held on _____, 2026, at 5:00 pm, at the Redwoods Room, 775 River Drive, Adventist Health Mendocino Coast Hospital, Fort Bragg, Ca.

Dated: January 5, 2026

Katharine D. Wylie

Katharine D. Wylie
MCHCD Agency Administrator