



REGULAR MEETING OF THE BOARD OF DIRECTORS
MENDOCINO COAST HEALTH CARE DISTRICT
MINUTES

Thursday, June 26, 2025, at 5:00 PM
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

CONDUCT OF BUSINESS

1. CALL THE MEETING TO ORDER

Chair Garza called the meeting to order at 5:03 p.m.

This meeting was held in-person and by teleconference in accordance with the Brown Act.

Directors Present:	Chair Paul Garza, Jr.	Vice Chair Jan McGourty
	Secretary Susan Savage	Treasurer Lynn Finley
	Paul Katzeff	

A quorum of the Board was present.

Management Team:	Agency Administrator Katharine Wylie
	Chief Financial Officer Wayne Allen
	Clerk of the Board Norma I. Alley, MMC

Chair Garza requested item 5.d. to the front of the Agenda.

Motion: Secretary Savage made a motion to move Item 5.d. to be heard after Item 3. Motion was seconded by Treasurer Finley. The motion was approved by a 5 Yes/0 No vote.

2. AB2561 Notice

Chair Garza read the agenda notice regarding AB2561 requirement and noted that the District does not have any employees that report directly to the District Board, so there is nothing to report.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Chair Garza called for public comment.

Gabriel Maroney spoke to the Planning Committee being charged with more project cost comparisons and planning review to support the Board and expedite the process.

Seeing no further comment, Chair Garza closed public comment.

5. NEW BUSINESS

5d) Discussion of community interests re: Adventist Health Hospice Thrift Store

Chair Garza introduced the item and called for public comment.

John Risk, Thrift Store Volunteer, provided general comments regarding the matter in support of keeping it open.

Loren Hammer, provided general comments regarding the matter in support of keeping it open.

A Thrift Store Volunteer provided general comments regarding the matter in support of keeping it open. She provided information regarding surrounding thrift shops, which was entered into the Record.

Susan Holly, *the Woods Cooperative Association* Board President, provided general comments regarding the matter and noted the Association is interested in speaking with someone to consider taking over management of the Thrift Store.

Seeing no further comments, Chair Garza closed public comment.

Secretary Savage provided a brief update on the progress of work and research done by the Ad Hoc Committee.

Board Member Katzeff elaborated on Secretary Savage's briefing and noted he is not prepared to allow the Thrift Shop to close due to technicality, but it is not the Board's responsibility to find the group to run the Shop.

Seeing no further discussion from the Board, Chair Garza closed Agenda Item 5.b.

4. REPORTS

4a) Receive and File June 2025 MCHCD Chair's Report

Chair Garza reported on his written report and provided updates on general matters of interest to the District.

4b) Receive and File June 2025 Finance Committee Report

Treasurer Finley provided a brief report.

4c) Receive and File June 2025 Planning Committee Report

Vice Chair McGourty provided a brief report and fielded inquiry from the Board.

4d) Receive and File June 2025 Adventist Health Mendocino Coast Hospital Facilities Report

Adventist Health Mendocino Coast Hospital Physician Department Chief of Staff Dr. Robin Serrahn reported on general hospital matters, staff and surgery remodel needs for the retrofit.

4e) Receive and File June 2025 Adventist Health Mendocino Coast Hospital Facilities Report

Adventist Health Mendocino Coast Hospital Facilities Manager Peter Johnston reported on general hospital matters pertaining to the District and fielded inquiry from the Board.

4f) Receive and File June 2025 Agency Administrator's Report

Administrator Wylie provided updates on general matters of the District and fielded inquiry from the Board.

Chair Garza called for public comment. Seeing no one come forward, he closed public comment.

5. NEW BUSINESS

5a) Receive and file Check Register Report - 5/31/25; Actual vs. Budget Report - 5/31/25; Treasury Bill Inventory Portfolio - 5/31/25; and Summary of Cash Balances - 5/31/25

Chief Financial Officer Allen summarized his written report and fielded inquiry from the Board.

Chair Garza called for public comment. Seeing no one come forward, Chair Garza closed public comments.

Motion: Secretary Savage made a motion to accept, receive, and file the financial reports. Motion was seconded by Treasurer Finley. The motion was approved by a 5 Yes/0 No vote.

5b) Receive and consider adoption of the 2025-26 Draft Board Budget as recommended to the MCHCD Board by the Finance Committee

Chief Financial Officer Allen presented the 2025-26 Draft Budget and fielded inquiry from the Board.

Chair Garza called for public comment.

John Risk provided general comments regarding the presentation.

Terry Ramos provided general comments regarding the presentation.

Seeing no further comment, Chair Garza closed public comment.

General discussion commenced regarding the need for increased communication and public presence, a possible need to hire a Communications Director, and doing an RFP for local communication support. The Board directed staff to do research regarding the subject and put it on a future agenda.

Motion: Vice Chair McGourty made a motion to adopt the 2025-26 Budget, as presented. Motion was seconded by Director Katzeff. The motion was approved by a 5 Yes/0 No vote.

5c) Receive and Consider Contract Authorization to Devenney Group in the Amount of \$325,280, for Materials Testing and Condition Assessment Program (MTCAP& MTCAR) work for state-required Hospital Seismic Retrofit, as Recommended to the Board by the Planning Committee

Agency Administrator Wylie provided a brief report and recommended approval. Devenney Group Representative Dudley Campbell fielded inquiries from the Board.

Chair Garza called for public comment. Seeing no one come forward, he closed public comment.

Motion: Vice Chair McGourty made a motion to accept and approve the contract, as presented. Motion was seconded by Treasurer Finley. The motion was approved by a 5 Yes/0 No vote.

5d) Discussion of community interests re: Adventist Health Hospice Thrift Store

This item was heard out of order.

6. COMMENTS FROM THE BOARD

Chair Garza announced the July 24 Board Meeting will be moved to July 31.

7. ADJOURNMENT

Seeing no further business, Chair Garza adjourned the meeting at 7:54 p.m.

Respectfully Submitted,



Norma I. Alley, MMC, Clerk of the Board