



REGULAR MEETING OF THE PLANNING COMMITTEE
MENDOCINO COAST HEALTH CARE DISTRICT
MINUTES
Monday, March 24, 2025, at 1:00 PM
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus
700 River Drive, Fort Bragg, CA.

1. CALL MEETING TO ORDER

Chair McGourty called the meeting to order at 1:00 p.m.

This meeting was held in-person and by teleconference in accordance with the Brown Act.

Committee Members Present:

Chair Jan McGourty	Paul Garza, Jr.
Mikael Blaisdell	Gabriel Maroney

A quorum of the Committee was present.

Management Team: Agency Administrator Katharine Wylie
 Chief Financial Officer Wayne Allen
 District Legal Counsel Craig Steele
 Clerk of the Board Norma I. Alley, MMC

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Chair McGourty called for public comment. Seeing no one come forward, she closed public comment.

4. NEW BUSINESS

4b) Discussion and Possible Action RE: Committee's 2025 Scope of Work and Timelines Recommendation to the MCHCD Board

This item was heard out of order

District Legal Counsel Steele and the Committee discussed the Scope of Work making suggested changes to the scope of work.

Chair McGourty called for public comment.

Malcolm Macdonald provided general comments regarding the agenda item.

Seeing no further comments, Chair McGourty closed public comment.

Motion: Committee Member Blaisdell made a motion to approve as presented. The motion was approved by a 4 Yes/0 No vote.

3. REPORTS

3a) Receive and file Seismic retrofit staff report

Agency Administrator Wylie provided a brief summary of the seismic retrofit and fielded inquiry from the Committee. General discussion commenced.

3b) Receive and file 2025 Capital Expenditure Plan

Adventist Health Mendocino Coast Hospital Facilities Manager Johnston provided a brief summary and fielded inquiry from the Committee. General discussion commenced.

Chair McGourty called for public comment.

Jessica Greenburg provided general comments regarding the agenda item.

Seeing no further comments, Chair McGourty closed public comment.

Adventist Health Mendocino Coast Hospital Chief of Staff Dr. Robin Serrahn provided a brief summary and fielded inquiry from the Committee. General discussion commenced.

Chair McGourty called for public comment. Seeing no one come forward, Chair McGourty closed public comment.

4. NEW BUSINESS

4a) Receive and approve draft Planning Committee meeting minutes dated 3/10/2025

Chair McGourty postponed this item to the next meeting.

4b) Discussion and Possible Action RE: Committee's 2025 Scope of Work and Timelines Recommendation to the MCHCD Board

This item was out of order.

Discussion amongst the Board commenced regarding accomplishing the tasks by July 1.

Chair McGourty called for public comment. Seeing no one come forward, she closed public comments.

5. ADJOURNMENT

Seeing no further business, Chair McGourty adjourned the meeting at 2:32 p.m.

Respectfully Submitted,

Norma I. Alley, MMC, Clerk of the Board



MCHCD Advisory Planning Committee Scope of Work

Adopted 3/24/25 and presented to MCHCD Board on 3/27/25

- Explore Legal and Financial Implications of Seismic Retrofit of the Hospital
- Achieve Brown Act Compliance
- Make recommendations to the MCHCD Board

All Planning committee work is advisory-only to the Board. Committee and Board involvement in business planning must be structured to adhere to public meeting requirements under the Brown Act and applicable law. Issues involving Adventist Health business intelligence should first occur at a staff-to-staff level to maintain Adventist Health business confidentiality and avoid Brown Act compliance issues.

The Planning Committee will:

Prioritize understanding capital expenditures and building maintenance costs;

Perform proper financial oversight, defined in the lease agreement between Adventist Health and the District;

Collaborate with Adventist Health to develop facility retrofit and modernization plans with financing options;

Focus on consultation by engaging staff and qualified community members in reviewing hospital plans and providing suggestions for efficiency and cost savings;

Conduct preliminary discussions with the Community to determine potential facility models, including their costs, and the resulting impacts on district finances and the district's capacity to maintain and repair its hospital facilities;

Create a timeline for retrofit/modernization project completion by 2030;

Implement the Board's strategic facilities plan;

Share progress and report findings and information back to the Board and community, with recommendations on how to proceed with facilities seismic retrofit and modernization projects.