



REGULAR MEETING OF THE BOARD OF DIRECTORS  
MENDOCINO COAST HEALTH CARE DISTRICT  
MINUTES

Thursday, January 8, 2026, at 5 PM  
Redwoods Room, Adventist Health Mendocino Coast Hospital Campus  
700 River Drive, Fort Bragg, CA.

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**CONDUCT OF BUSINESS**

**1. CALL THE MEETING TO ORDER**

Chair Garza called the meeting to order at 5 p.m.

Director's Present:      Chair Paul Garza, Jr.                      Vice Chair Jan McGourty  
   Secretary Susan Savage                      Treasurer Lynn Finley  
   Member-at-Large Mikael Blaisdell

A quorum of the Board was present.

Management Team:      Agency Administrator Katharine Wylie  
   Chief Financial Officer Wayne Allen  
   Consultant Donna Huntington, Building-RX Construction Representative  
   Consultant Dudley Campbell, Devenney Group  
   Consultant Bud Levine, Roy Nelson & Rob Pankratz, Wulff-Hansen Consultants  
   Adventist Health Mendocino Coast Hospital Facilities Manager, Peter Johnston  
   Clerk of the Board Sasha Amiri

**2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Chair Garza called for public comment. Seeing no one come forward, he closed public comment.

**3. ANNUAL ELECTION OF BOARD OFFICERS FOR 2026 CALENDAR YEAR**

**3a) Discussion and Action to Elect Chair, Vice-Chair, Secretary and Treasurer of the Mendocino Coast Health Care District Board for the 2026 Calendar Year, per Board Bylaws, Section 7, Board Organization.**

Chair Garza introduced the agenda item and described the procedure for the election.

Treasurer Finley nominated Director Garza as Chair, Director McGourty as Vice Chair, Director Savage as Secretary and herself as Treasurer.

Chair Garza asked for a second, there was none, then suggested doing it one at a time.

### **Election of Chair**

Director Blaisdell nominated Director Garza.

Director McGourty nominated herself as Chair.

Seeing no further nominations, the vote was called by Agency Administrator Wylie.

### **Roll Call Vote:**

Garza: Garza

Finley: Garza

McGourty: McGourty

Savage: Absent

Blaisdell: Garza

Director Garza was elected Chair by a 3-1 vote.

### **Election of Vice Chair**

Chair Garza called for nominations for Vice Chair.

Chair Garza nominated Director Blaisdell.

Seeing no further nominations, the vote was called.

### **Roll Call Vote:**

Garza: Blaisdell

Finley: Blaisdell

McGourty: Blaisdell

Savage: Blaisdell

Blaisdell: Blaisdell

Director Blaisdell was unanimously elected Vice Chair.

### **Election of Treasurer**

Chair Garza called for nominations for Secretary.

Chair Garza nominated Director Savage for another term.

Seeing no further nominations, the vote was called.

**Roll Call Vote:**

Garza: Savage

Finley: Savage

McGourty: Savage

Savage: Savage

Blaisdell: Savage

Director Savage was unanimously elected as Secretary.

**Election of Treasurer**

Chair Garza called for nominations for Treasurer.

Vice Chair Blaisdell nominated Director Finley.

Seeing no further nominations, the vote was called.

**Roll Call Vote:**

Garza: Finley

Finley: Finley

McGourty: Finley

Savage: Finley

Blaisdell: Finley

Director Finley was unanimously elected as Treasurer.

Chair Garza called for public comment.

A member of the public made a comment about the election process.

Seeing no further comment, Chair Garza closed public comments.

**4. REPORTS**

**4b) Receive and File January 2026 Board Chair's Report.**

*This item was heard out of order.*

Chair Garza called for public comment.

A member of the public made a comment about the election process.

Seeing no further comment, Chair Garza closed public comments.

Chair Garza reported on his written report and provided updates on general matters of interest to the District.

**4c) Receive and File January 2026 Agency Administrator’s Report.**

*This item was heard out of order.*

Administrator Wylie provided updates on general matters of the District and fielded inquiry from the Board.

Chair Garza called for public comment.

A member of the public made a comment about the election process and RFPs.

Seeing no further comment, Chair Garza closed public comments.

**5. CONSENT CALENDAR**

**5a) Draft Minutes of the 11/13/2025 Regular Board meeting**

*This item was heard out of order.*

Chair Garza called for public comment.

A member of the public made a comment about the correct spelling of their name.

Seeing no further comment, Chair Garza closed public comments.

**Motion:** Treasurer Finley made a motion to approve the Draft Minutes of the 11/13/2025 Regular meeting. Motion was seconded by Vice Chair Blaisdell. The motion was approved by a 5 Yes/0 No – vote.

**6. NEW BUSINESS**

**6e) Receive and consider adoption of Board Resolution 2026-1 Board Regular Meeting Calendar.**

*This item was heard out of order.*

Administrator Wylie provided a brief update.

Chair Garza called for public comment.

Members of the public made comments regarding the item.

Seeing no further comment, Chair Garza closed public comments.

**Motion:** Treasurer Finley made a motion to table this item, amend the bylaws first, and bring this item back to the next meeting. Motion was seconded by Vice Chair Blaisdell. The motion was approved by a 5 Yes/0 No – vote.

**4a) (5:30pm) Receive and File Rural Health Transformation Update.**

*This item was heard out of order.*

Adventist Health North Coast Network CFO Riter provided a report and fielded questions from the Board.

Chair Garza called for public comment.

Seeing no one come forward, he closed public comment.

**6c) Receive and Consider Approval of an Accounting/Bookkeeping Independent Contractor Services for the 2026 and 2027 Calendar Years (Jan. 1,2026 – Dec. 31, 2027).**

*This item was heard out of order.*

Treasurer Finley and Vice Chair Blaisdell provided information and their feedback on the proposals that were submitted.

Chair Garza called for public comment.

Seeing no one come forward, he closed public comment.

**Motion:** Treasurer Finley made a motion to approve Lutz as the Bookkeeping Contractor for the 2026 and 2027 Calendar Years. Motion was seconded by Vice Chair Blaisdell. The motion was approved by a 5 Yes/0 No – vote.

**6a) Receive and Consider Approval of a State Required Hospital Seismic Retrofit Project Schedule with Budget and Cash Flow Projections, and Plan of Finance for retrofit of the Mendocino Coast Hospital Facility.**

*This item was heard out of order.*

Administrator Wylie provided a brief update. CFO Allen, and consultants provided updates and reports and fielded questions from the Board.

Chair Garza called for public comment.

Seeing no one come forward, he closed public comment.

**Motion:** Vice Chair Blaisdell made a motion to approve the Building-Rx Schedule with Budget and Cash Flow Projections, and Wulff-Hansen Consultants' Plan of Finance, for state-required retrofit of the Mendocino Coast Hospital Facility. Motion was seconded by Secretary Savage. The motion was approved by a 5 Yes/0 No – vote.

**6b) Receive and Consider Approval Request for Proposal (RFP) for the Board’s Construction Representative for the Hospital Seismic Retrofit Project.**

*This item was heard out of order.*

Administrator Wylie provided a brief report and fielded inquiry from the Board.

Chair Garza called for public comment.

Seeing no one come forward, he closed public comment.

**Motion:** Secretary Savage made a motion to approve the draft Request for Proposal (RFP) for the Board’s Construction Representative for the Hospital Seismic Retrofit Project and authorize staff to solicit Construction Representative Proposals, pending legal review. Motion was seconded by Vice Chair Blaisdell. The motion was approved by a 5 Yes/0 No – vote.

**6d) Receive and File Check Register; Actual vs. Budget; Treasury Bill Inventory Portfolio; Summary of Cash Balances reports, dated 11/30/25 and 12/31/25, and Consider a Recommendation for Report Approval.**

*This item was heard out of order.*

CFO Allen and Finance Chair Finley provided a brief report and discussion commenced amongst the Board.

Chair Garza called for public comment.

Seeing no one come forward, he closed public comment.

**Motion:** Secretary Savage made a motion to approve Check Register; Actual vs. Budget; Treasury Bill Inventory Portfolio; Summary of Cash Balances reports, dated 11/30/25 and 12/31/25. Motion was seconded by Vice Chair Blaisdell. The motion was approved by a 5 Yes/0 No – vote.

**6f) Receive and Consider Adoption of Board Resolution 2026-2 to appoint Board Regular Standing Committee Assignments.**

*This item was heard out of order.*

Administrator Wylie provided a brief update and fielded inquiry from the Board. Chair Garza asked the Board which committees they were interested in serving on.

**Finance Committee:** Chair - Treasurer Finley and Secretary Savage

**Planning Committee:** Chair - Vice Chair Blaisdell, and Director McGourty

**Measure C:** Chair – Robert Van Burren and Vice Chair Maroney

Chair Garza called for public comment.

A member of the public made a comment about the Measure C Committee.

Seeing no further comment, Chair Garza closed public comments.

**Motion:** Vice Chair Blaisdell made a motion to approve Resolution 2026-2 to appoint Board Regular Standing Committee Assignments. Motion was seconded by Treasurer Finley. The motion was approved by a 5 Yes/0 No – vote.

**6g) Receive and Consider Adoption of Board Resolution 2026-3 Tri Counties Bank Signature Authorization, addition of 2026 Board President, Secretary and Treasurer.**

*This item was heard out of order.*

Administrator Wylie indicated that this item and item 6h were no longer relevant since the Treasurer, Secretary, and Chair hadn't changed.

**7. COMMENTS FROM THE BOARD**

Director McGourty made a comment.

The next board meeting will be held on Monday, Feb. 9 at 5pm.

**8. ADJOURNMENT**

Seeing no further business, Chair Garza adjourned the meeting at 7:13 p.m.

Respectfully Submitted,

  
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Sasha Amiri, Board Clerk